

MPQC Level 3 Diploma in Weighbridge Operations							
<b>Ofqual Reference Number</b>	601/8632/X				<b>Accreditation Start Date:</b>	<b>Accreditation End Date:</b>	<b>Certification End Date:</b>
<b>Qualification Level: 3</b>	<b>EQF Level: 4</b>	<b>Credits: 39</b>	<b>GLH:142</b>	<b>TQT: 390</b>	01/05/2016	31/12/2026	31/12/2029
<b>Qualification Purpose:</b>	Primary Purpose - Confirm competence in an occupational role to the standards required. Additional Purpose – To aid selection into a specific job role						
<b>Applicable National Occupational Standard(s):</b>	Weighbridge Operations Please see the NOS database for details <a href="https://www.ukstandards.org.uk/">https://www.ukstandards.org.uk/</a>						
<b>Qualification Summary:</b>	This qualification is for weighbridge operators who control the flow of materials into and from a site, or between different parts of a site. It is designed to ensure the operator can prove competence in their role including providing internal and external customer service.						
<b>Qualification Structure:</b>	To achieve this qualification Candidates must complete all assessment criteria in the 5 Mandatory units along with 1 Optional unit, further optional units can be selected if appropriate to the Candidate's role. Unit registration and certification is available.						
<b>Pre-Entry Requirements:</b>	None						
<b>Exemptions and RPL:</b>	Where a previously completed unit has exactly the same reference number and the context of the activity is appropriate an exemption may be claimed following approval from the AO. RPL could be claimed where a unit may have been updated to show a different reference number, but the Candidate can demonstrate their competence is still current, relevant, reliable and sufficient. Refer to MP Awards Exemption and RPL Policy PP0033 for more details.						
<b>Language of Assessment:</b>	English						
<b>Progression Route:</b>	For progression the Candidate could undertake a supervisory qualification such as the Level 4 Diploma in Safety, Health and Environmental Management.						

<b>Mandatory Units – Candidate <u>MUST</u> achieve all units</b>							
<b>Unit Title</b>	<b>Mandatory Units (M)</b>	<b>Level</b>	<b>Credits</b>	<b>Ofqual Reference</b>	<b>MP Award reference</b>	<b>Guided Learning Hours</b>	<b>RPL Units</b>
Conform to General Workplace Safety and Security	M	2	3	R/617/3793	GEN01v3	18	R/616/7069
Conform to Efficient Working Practices	M	2	3	Y/617/3794	GEN02v3	10	M/615/5415
Monitor and Maintain Environmental Conditions in your Area of Responsibility	M	2	3	D/617/3795	GEN03v3	15	J/616/7070
Operate the Weighbridge	M	3	18	L/508/2964	WB4v2	55	K/601/7615
Contribute to the Provision of Customer Service	M	3	7	H/508/2968	WB7v2	24	J/601/7623

<b>Optional Unit – Candidate <u>MUST</u> achieve a minimum of 1 unit</b>							
<b>Unit Title</b>	<b>Optional Unit (O)</b>	<b>Level</b>	<b>Credits</b>	<b>Ofqual Reference</b>	<b>MP Awards Reference</b>	<b>Guided Learning Hours</b>	<b>RPL Units</b>
Manage the Movement of Loads	O	3	12	Y/508/2966	WB5v2	60	M/601/7616
Organise the Transporting of Loads	O	3	5	D/508/2967	WB6v2	24	A/601/7618 T/507/1263
Direct the Movement of Vehicles and Maintain Driver/Crew Compliance with Operational Requirements on Site	O	3	12	J/508/2977	WB11	35	
Control the Sale of Stocked Material or Products	O	3	5	A/508/2975	WB10v2	20	H/601/7628
Lead the Work of Teams and Individuals to Achieve Objectives in Extractives and Mineral	O	4	9	R/507/1593	PO15	48	L/601/9924

Processing Industries

**Centre Staff Requirements:**

**Assessors** and **Internal Verifiers** must:

1. Be **registered** and recognised **by an Approved Centre, registered and approved by MP Awards.**
2. Hold, or are working towards the appropriate qualification as listed in the table below:

Assessor	Internal Verifier
<ul style="list-style-type: none"> <li>• Level 3 Award in Assessing Competence in the Work Environment, or</li> <li>• Level 3 Certificate in Assessing Vocational Achievement, or</li> <li>• SQA Accredited L&amp;D 9DI Assess Workplace Competence Using Direct and Indirect Methods (SCQF Level 8), or</li> <li>• A1 Assess Learners Using a Range of Methods*, or</li> <li>• D32 and D33 Assess Learner Performance Using Differing Sources of Evidence*.</li> </ul>	<ul style="list-style-type: none"> <li>• Level 4 Award in the Internal Quality Assurance of the Assessment Process and Practice, or</li> <li>• Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Process and Practice, or</li> <li>• SQA Accredited L&amp;D 11 Internally Monitor and Maintain the Quality of Workplace Assessment (SCQF Level 8), or</li> <li>• V1 Conduct Internal Verification of the Assessment Process*, or</li> <li>• D34 Internally Verify the Assessment Process*.</li> </ul>

\*Holders of A1, D32 or D33 must:

- Assess to the revised National Occupational Standards (NOS) for Assessment;
- Show evidence of CPD to the revised NOS;
- Show evidence of having assessed within the last 18 months;

\*Holders of V1 or D34 must:

- Verify to the revised National Occupational Standards (NOS) for Internal Verification;
- Show evidence of CPD to the revised NOS;
- Show evidence of having internally verified within the last 18 months.

**Assessment Methods:**

**Must be assessed and quality assured in accordance with the Minerals Matter Assessment Strategy and MP Awards evidence requirements.**

For this qualification all learning outcomes must be assessed using methods appropriate to the assessment of competence-based qualifications. There must be valid, authentic and sufficient evidence for all the assessment criteria. There is no requirement for each unit to be assessed separately. Indeed, Assessors are encouraged to adopt a holistic approach but it is essential that evidence for the assessment criteria in each unit is also identified individually.

The primary source of performance evidence will be from examining products of work produced by the Candidate supported by observation in the workplace, Candidate testimony and questioning/discussions, supported by other forms of evidence such as witness testimonies.

**Simulation is generally not allowed, exceptions to this will be indicated in the appropriate Assessment Strategy, these must be agreed prior to use with the External Verifier.**

**Minimum Performance Evidence Requirements:**

It is expected that this qualification will be delivered over a sufficient period of time to enable the demonstration of **repeatable** performance and allow for quality assurance to be undertaken. This 'period of time' could vary dependent on the candidate's ability to generate suitable and sufficient evidence. MP Awards recommends a minimum timeframe for this qualification of **10 weeks**. This should be measured from the date of candidate registration. The mandatory minimum timeframe for this qualification is **4 weeks** measured from the first assessment judgement to when the achievement record is signed off and must include a minimum of 2 observations on different dates.

**Assessing Knowledge and Understanding:**

For this qualification all learning outcomes must be assessed using methods appropriate to the assessment of workplace knowledge. There must be valid, authentic and sufficient evidence for all of the assessment criteria. The examples in the list are not exhaustive.

**Holistic approach** is encouraged

Verbal/written questioning (recorded)

Professional interview (recorded)

Candidate statements

**Assessment System:**

Whilst Approved Centres are free to develop their own assessment record system; MP Awards has developed a ready-made system for Centres to use which is available at no cost. However, Centres are advised to check with MP Awards when devising their own assessment system to ensure it meets the standards in full.

**Endorsements:** None

**Fee Structure**

**Full Qualification and Unit registration fees which are inclusive of certification fees can be found on the approved price list, details are available on the website or by contacting MP Awards on 0115 972 6121**

**Review of Charges: Fees are reviewed annually and any changes notified to Approved Centres in October for implementation in January**

