

MPQC Level 3 Diploma in Supervising Mineral Products Operations							
<b>Ofqual Reference Number</b>	603/6780/5				<b>Accreditation Start Date:</b>	<b>Accreditation End Date:</b>	<b>Certification End Date:</b>
<b>Qualification Level: 3</b>	<b>EQF Level: 4</b>	<b>Credits: 65</b>	<b>GLH: 297</b>	<b>TQT: 650</b>	01/12/2020	30/11/2025	30/11/2028
<b>Qualification Purpose:</b>	Primary Purpose – Confirm competence in an occupational role to the standards required Additional Purpose – To aid selection into a specific job role						
<b>Applicable National Occupational Standard(s):</b>	Please see the NOS database for details <a href="https://www.ukstandards.org.uk/">https://www.ukstandards.org.uk/</a>						
<b>Qualification Summary:</b>	This qualification has been designed for individuals who are competent at Level 2 and now have increased responsibility but are not yet in a position to undertake the Level 4 Safety, Health and Environmental Management qualification.						
<b>Qualification Structure:</b>	To achieve the full qualification candidates must achieve all the assessment criteria in the 6 Mandatory units. There are also 3 Additional units which are not compulsory; however candidates may choose to do one or more of these units where they are relevant to their job role. Additional units will be recorded on the certificate but will not be counted towards the achievement of the qualification.						
<b>Pre-Entry Requirements:</b>	Competence at Level 2 or above in a relevant Extractives, Mineral Products or related discipline. This can be demonstrated by a relevant Vocational Qualification at Level 2 or above, OR by providing a detailed CV or statement detailing work history PLUS a witness testimony.						
<b>Exemptions and RPL:</b>	Where a previously completed unit has exactly the same reference number and the context of the activity is appropriate an exemption may be claimed following approval from the AO. RPL could be claimed where a unit may have been updated to show a different reference number, but the Candidate can demonstrate their competence is still current, relevant, reliable and sufficient. Refer to MP Awards Exemption and RPL Policy PP0033 for more details.						
<b>Language of Assessment:</b>	English						

<b>Progression Route:</b>	Candidates may progress to a management qualification such as the Level 4 Diploma in Safety, Health and Environmental Management.
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Mandatory Units – Candidates <b>MUST</b> achieve all units							
Unit Title	Mandatory Units (M)	Level	Credits	Ofqual Reference	MP Awards Reference	Guided Learning Hours	RPL Units
Contribute to and Promote a Positive Safety, Health and Environmental Culture	M	3	8	M/615/2448	SHE01	25	
Solve Operational Problems	M	4	17	H/618/5298	SMP01	116	
Lead the Work of Teams and Individuals to Achieve Objectives in Mineral Products Operations	M	4	9	H/615/9185	PO15v2	48	
Manage Physical Resources for Workplace Activities	M	3	7	L/616/7944	MS17v1	30	
Implement Workplace Activities in Mineral Products Operations	M	3	20	K/618/5299	SMP02	53	
Maintain Efficient and Effective Working Relationships for Mineral Products Operations	M	3	4	R/618/5300	SMP03	25	

Additional Units – Candidates <b>MAY</b> achieve one or more units							
Unit Title	Additional Units (A)	Level	Credits	Ofqual Reference	MP Awards Reference	Guided Learning Hours	RPL Units

Carry Out Routine Maintenance on Plant and Equipment	A	2	5	R/617/8637	PO10v2	20	
Contribute to the Deployment of Plant and Equipment for Processing Operations	A	4	17	Y/618/5301	PO11v2	88	
Quarrying Safety, Health and Environmental Aspects	A	4	8	A/615/2453	SHE06	35	

**Centre Staff Requirements:**

**Assessors** and **Internal Verifiers** must:

1. Be **registered** and recognised **by an Approved Centre, registered and approved by MP Awards**.
2. Hold, or are working towards the appropriate qualification as listed in the table below:

Assessor	Internal Verifier
<ul style="list-style-type: none"> <li>Level 3 Award in Assessing Competence in the Work Environment, or</li> <li>Level 3 Certificate in Assessing Vocational Achievement, or</li> <li>SQA Accredited L&amp;D 9DI Assess Workplace Competence Using Direct and Indirect Methods (SCQF Level 8), or</li> <li>A1 Assess Learners Using a Range of Methods*, or</li> <li>D32 and D33 Assess Learner Performance Using Differing Sources of Evidence*.</li> </ul>	<ul style="list-style-type: none"> <li>Level 4 Award in the Internal Quality Assurance of the Assessment Process and Practice, or</li> <li>Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Process and Practice, or</li> <li>SQA Accredited L&amp;D 11 Internally Monitor and Maintain the Quality of Workplace Assessment (SCQF Level 8), or</li> <li>V1 Conduct Internal Verification of the Assessment Process*, or</li> <li>D34 Internally Verify the Assessment Process*.</li> </ul>

\*Holders of A1, D32 or D33 must:

- Assess to the revised National Occupational Standards (NOS) for Assessment;
- Show evidence of CPD to the revised NOS;
- Show evidence of having assessed within the last 18 months;

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\*Holders of V1 or D34 must:

- Verify to the revised National Occupational Standards (NOS) for Internal Verification;
- Show evidence of CPD to the revised NOS;
- Show evidence of having internally verified within the last 18 months.

**Assessment Methods:**

**Must be assessed and quality assured in accordance with the Minerals Matter Assessment Strategy and MP Awards evidence requirements.**

For this qualification all learning outcomes must be assessed using methods appropriate to the assessment of competence-based qualifications. There must be valid, authentic and sufficient evidence for all the assessment criteria. There is no requirement for each unit to be assessed separately. Indeed, Assessors are encouraged to adopt a holistic approach, but it is essential that evidence for the assessment criteria in each unit is also identified individually.

The primary source of performance evidence will be from examining products of work produced by the Candidate supported by observation in the workplace, Candidate testimony and questioning/discussions, supported by other forms of evidence such as witness testimonies.

**Simulation is generally not allowed, exceptions to this will be indicated in the appropriate Assessment Strategy, these must be agreed prior to use with the External Verifier.**

**Minimum Performance Evidence Requirements:**

It is expected that this qualification will be delivered over a sufficient period of time to enable the demonstration of **repeatable** performance and allow for quality assurance to be undertaken. This 'period of time' could vary dependent on the candidate's ability to generate suitable and sufficient evidence. MP Awards recommends a minimum timeframe for this qualification of **10 weeks**. This should be measured from the date of candidate registration. The mandatory minimum timeframe for this qualification is **4 weeks** measured from the first assessment judgement to when the achievement record is signed off and must include a minimum of 2 observations on different dates.

**Assessing Knowledge and Understanding:**

For this qualification all learning outcomes must be assessed using methods appropriate to the assessment of workplace knowledge. There must be valid, authentic and sufficient evidence for all of the assessment criteria. The examples in the list are not exhaustive.

**Holistic approach** is encouraged:

Verbal/written questioning (recorded); Professional interview (recorded); Candidate statements

**Assessment System:**

Whilst Approved Centres are free to develop their own assessment record system; MP Awards has developed a ready-made system for Centres to use which is available at no cost. However, Centres are advised to check with MP Awards when devising their own assessment system to ensure it meets the standards in full.

**Endorsements:** This qualification should be endorsed with the operation from which the assessment has taken place and evidence has been gathered:

- Mobile Plant
- Processing
- Precast Concrete
- Locomotive
- Drilling Operations
- Dimension Stone
- Marine Aggregates

**Fee Structure**

Full Qualification and Unit registration fees which are inclusive of certification fees can be found on the approved price list, details are available on the website or by contacting MP Awards on 0115 972 6121

**Review of Charges: Fees are reviewed annually and any changes notified to Approved Centres in October for implementation in January**